**BASIC INFORMATION FOR AN INITIAL EXHIBITION BUDGET**

Please complete as accurately as possible and submit to the Registrar Team.

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EXHIBITION**

|  |  |
| --- | --- |
| Exhibition title: |  |
| Exhibition dates: |  |
| Artists in the exhibition: |  |
| Exhibition Curator: |  |

**ARTWORKS & LENDERS**

|  |  |
| --- | --- |
| Expected total number of artworks in the exhibition: |  |
| How many institutional lenders / private lenders? | Institutional lenders:Private lenders:Others: |
| Where are the institutional lenders located? |  |
| Type of artworks and average size: |  |
| Additional information about the artworks (e.g. very heavy works / restoration needed before the shipment / oversized artworks that may need craning or shipment by sea freight / new frame(s) needed / etc.) |  |

**SHIPPING**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Where are the artworks located?** | **Number of artworks** | **Type of artworks** (Paintings, sculptures, others) | **Number of lenders** | **Is any artwork higher than 140cm? If yes, how many artworks?** | **Insurance value for each artwork** |
| *USA – New York*  | *10-11* | *Paintings and sculptures* | *4* | *Yes, 3-4 sculptures / paintings are small* | *Ca. USD 20 Mio each /* *1 work: USD 100 Mio*  |
| USA – Dallas  | 1 | Sculpture – very heavy! Ca. 800 KG | 1 | No, flat sculpture | USD 10 Mio |
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**AGREEMENTS**

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| --- |
| Is there any financial agreement in place with the lenders that could impact the budget? (e.g. lenders cover insurance premium for their loaned works) |
|  |

**ATTACHMENTS**

* List of artworks
* Images of the artworks